

**CONTROLLED SUBSTANCES BOARD
MINUTES
FEBRUARY 27, 2012**

PRESENT: Yvonne Bellay, DVM; Alan Bloom; Timothy Boehmer, R.Ph.; Doug Englebert, R. Ph.; Martin Koch

STAFF: Dan Williams, Executive Director; Lydia Thompson, Legal Counsel; Karen Rude-Evans, Bureau Assistant; other DSPS staff

GUESTS: Jay O'Neil, Dane County Sheriff's Office

CALL TO ORDER

Doug Englebert, Chair, called the meeting to order at 1:00 p.m. A quorum of five (5) members was confirmed.

ADOPTION OF AGENDA

Amendments:

- Item L (closed session) – Review of SUA Application(s) – This item is moved to open session after Item E

MOTION: Timothy Boehmer moved, seconded by Yvonne Bellay, to adopt the agenda as amended. Motion carried unanimously.

**PUBLIC HEARING ON CSB 3 RELATING TO
SPECIAL USE AUTHORIZATIONS**

Chair Doug Englebert called the public hearing to order at 1:02 p.m. No speakers registered to present testimony. Mr. Englebert adjourned the hearing at 1:04 p.m.

Consideration Of and Responses to Comments on CSB 3 From the Legislative Clearinghouse and From the Public

The Board reviewed the Clearinghouse comments.

MOTION: Timothy Boehmer moved, seconded by Alan Bloom, to approve the changes as amended and to allow legal counsel to adopt the Clearinghouse comments under numbers 1 and 4 of the Clearinghouse report, pending a final review by Doug Englebert and Yvonne Bellay. Motion carried unanimously.

APPROVAL OF MINUTES OF DECEMBER 15, 2011

MOTION: Timothy Boehmer moved, seconded by Alan Bloom, to approve the minutes of December 15, 2011 as written. Motion carried unanimously.

SECRETARY MATTERS

There was no report at this time.

EXECUTIVE DIRECTOR MATTERS

Dan Williams asked the Board's preference regarding the review of SUA applications in the future. The April Board meeting will be canceled. The Board Member Guidebook will be provided to each Board member. Board members should complete and return the signature page.

PRESENTATION OF PROPOSED STIPULATIONS

There were no stipulations.

REVIEW OF SUA APPLICATION JAY O'NEIL K9 O'NEIL LLC

MOTION: Timothy Boehmer moved, seconded by Alan Bloom, to approve the SUA application of Jay O'Neil pending receipt of the letter from the Dane County Sheriff stating he assumes responsibility for the drugs as outlined in the SUA application. This letter must be received at the Department of Safety and Professional Services no later than April 1, 2012, and will be reviewed by the Board's Credentialing Liaison, Yvonne Bellay, to determine if the letter is acceptable. Motion carried unanimously.

BOARD DISCUSSION ITEMS

Division of Enforcement Matters

None.

Education and Examination Issues/Matters

None.

Credentialing Matters

None.

Practice Questions/Issues

None.

Legislative/Administrative Rules Matters

None.

Liaison Reports

None.

Speaking Engagement, Travel and Public Relations Requests

None.

INFORMATIONAL ITEMS

None.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

None.

CONVENE TO CLOSED SESSION

The Board did not convene to closed session as there was no business to conduct.

ADJOURNMENT

MOTION: Martin Koch moved, seconded by Alan Bloom, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 3:50 p.m.